


Government of the People's Republic of Bangladesh
Economic Relations Division, Ministry of Finance
Support to Sustainable Graduation Project
Building#08, Planning Commission Complex
Sher-e-Banglanagar, Dhaka-1207

Memo No: 09.00.0000.228.11.001.23/212

Date: 02/07/2024

Request for Expressions of Interest (EOI) for Individual Consultants (Junior Procurement Specialist)

General Information			
1.	Ministry/ Division	Economic Relations Division (ERD), Ministry of Finance	
2.	Agency	Development Effectiveness Wing, ERD	
3.	Name of Procuring Entity	Project Director, Support to Sustainable Graduation Project	
4.	Procuring Entity Code/package	SD-7.1/23-24	
5.	Procuring Entity District	Dhaka	
6.	Expression of Interest for	Junior Procurement Specialist	
7.	EOI Ref No.	09.00.0000.228.11.001.23/212	
8.	Date (dd/mm/yyyy)	02/07/2024	
Key Information			
9.	Procurement Sub-method	ICS (Time Based)	
Funding Information			
10.	Budget and Source of Funds	Development Budget	
11.	Development Partners	DRGA-CF, Japan	
Particular Information			
12.	Project/ Programme Code	223034000	
13.	Project/ Programme Name	Support to Sustainable Graduation Project	
14.	EOI Closing Date and Time	21/07/2024 up to 12.00 PM	
Information for Applicants			
15.	Brief Description of the Assignment (Details in the TOR)	Junior Procurement Specialist: The Junior Procurement Specialist is responsible for overall procurement activities.	
16.	Qualification, Experience & Skill Required (Details in the TOR)	Junior Procurement Specialist: # The Consultant's must have Master's Degree in Social Sciences/ Science/ Commerce/ Engineering/ from any reputed university; # MCIPS certification/MPSM will be given preference; # Minimum 10 (Ten) Years working experiences in the procurement of goods, works, physical services and intellectual services for this assignment.	
17.	Other Details	A copy of the terms of reference (TOR) and necessary forms of the assignment may be obtained from the address below during 09:00 to 17:00 hours or download from the ERD website at: www.erd.gov.bd . Eoi shall be submitted on or before 21/07/2024 at 12:00 noon in sealed envelope delivered to the undersigned and be clearly marked "Request for Expressions of Interest for Selection of [Name of the position]. Necessary documents in support of educational qualifications and experiences & skills shall have to be submitted.	
18.	Phasing of Services	Location	Indicative Start Date (Month/Year)
	Single: Time Based	Dhaka	August, 2024
			Indicative Completion Date (Month/Year)
			30 June 2027 or Project Period (renewed annually based on performance)
Procuring Entity Details			
19.	Name & Designation of the Official Inviting EOI	A. H. M. Jahangir, Project Director (Additional Secretary)	
20.	Address of the Official Inviting EOI	Building#08, Room# 11, Economic Relations Division, Planning Commission Complex, Sher-e-Banglanagar, Dhaka-1207	
21.	Contact Details of the Official Inviting EOI	Tel. No.: 48119848	e-mail: addlsecy-de@erd.gov.bd
22.	The Procuring Entity reserves the right to accept or reject any/all Eoi's without showing reason whatsoever.		


A. H. M. Jahangir
Project Director (Additional Secretary)