



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
অর্থ মন্ত্রণালয়
অর্থনৈতিক সম্পর্ক বিভাগ
সেন্ট্রাল কো-অর্ডিনেশন ইউনিট অব দ্য প্রাইভেট ইনভেস্টমেন্ট এন্ড ডিজিটাল অন্ট্রাপ্রানারশীপ প্রজেক্ট
(সিসিইউ-প্রাইড)
শের-ই-বাংলা নগর, ঢাকা-১২০৭।

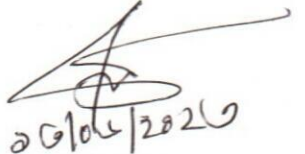
নং:- ০৯.০০.০০০০.০৬১.৯৯.০০১.১১-১২৫

তারিখ: ১৩.০৬.২০২৩ খ্রি:

বিষয়: সিসিইউ-প্রাইড প্রকল্পের ২০২৩-২০২৪ অর্থবছরের কর্মপরিকল্পনা ইআরডি'র ওয়েবসাইটে আপলোড করন।

উপর্যুক্ত বিষয়ের প্রেক্ষিতে জানানো যাচ্ছে যে, “সেন্ট্রাল কো-অর্ডিনেশন ইউনিট অব দ্য প্রাইভেট ইনভেস্টমেন্ট এন্ড ডিজিটাল অন্ট্রাপ্রানারশীপ (সিসিইউ-প্রাইড)” শীর্ষক কারিগরি সহায়তা প্রকল্পের ২০২৩-২০২৪ অর্থবছরের অনুমোদিত কর্মপরিকল্পনা ইআরডি'র ওয়েবসাইটে আপলোড করার জন্য নির্দেশক্রমে এতৎসঙ্গে প্রেরণ করা হ'ল।

সংযুক্তি: বর্ণনামতে ০৩ (তিন) পৃষ্ঠা।


১৩/০৬/২০২৩
(রোকেয়া খাতুন)

যুগ্মসচিব, ইআরডি ও

উপপ্রকল্প সমন্বয়ক

সিসিইউ-প্রাইড প্রকল্প

ফোন: ৪৮১১৩৩৩৪

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আইসিটি সেল
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Work Plan along with Procurement Plan of CCU-PRIDE Project for Financial Year (FY) 2023-2024

Introduction

The Central Coordination Unit of the Private Investment and Digital Entrepreneurship (CCU-PRIDE) Project established at Economic Relations Division (ERD) is responsible for coordinating with the World Bank and the Implementing Agencies (IAs) for facilitating the IAs to attain project development objectives. The CCU's main functions are to:

- Serve as the secretariat to the Project Advisory Committee (PAC);
- Facilitate and assist the Economic Zones (EZs) Authority, Hi-Tech Park (HTP) Authority in inter department and inter-ministerial coordination;
- Monitor the progress of the sub-projects' functions- both physical and financial;
- Prepare quarterly activity reports and results framework reports and submit the reports to the World Bank;
- Claim funds, make payments, prepare quarterly interim unaudited financial report (IUFR) and submit the report to the World Bank;
- Coordinate with the Independent Verification Consultant Firm (IVCF)-International, review the reports of the IVCF and send the reports to the World Bank;
- Convene training both local and foreign on various issues, and field visit at home and study visit abroad;
- Hold project implementation committee (PIC) meeting(s), project progress review meetings and PAC meetings.
- Prepare Financial Statement (FS), Coordinate audit work and assist IAs in auditing and ensure timely response to audits;
- Coordinate with the Implementation Support Review (ISR), Technical and Mid-Term Review Missions of the World Bank;

Budget Allocation for CCU-PRIDE Project for FY 2023-2024

The budget allocation for CCU-PRIDE Project for the financial year 2023-2024 is BDT 523.00 lakh. The allocation in Revenue Component is BDT 520.00 lakh and Capital Component is BDT 3.00 lakh.

Tasks to be Performed in FY 2023-2024

The main tasks of the CCU-PRIDE Project in the FY 2023-2024 would be to coordinate with the World Bank and IAs, monitor the progress of the sub-projects' functions- both physical and financial, prepare quarterly progress reports and results framework reports, claim funds, make payments, prepare quarterly interim unaudited financial report (IUFR) and submit the report to the World Bank, review the reports of the IVCF and send the reports to the World Bank, prepare financial statement (FS), coordinate with the Foreign Aided Project's Audit Directorate (FAPAD) audit team and follow up audit results, cooperate with the implementation support review (ISR), Technical and Mid-Term Review Missions of the World Bank, arrange site visits for the key officials of the CCU-PRIDE Project, convene local and foreign training and local field visits & foreign study visits, arrange IAs progress review meeting, Project Implementation Committee (PIC) and half-yearly Project Advisory Committee (PAC) meetings etc.

The 'Work Plan' of the CCU-PRIDE Project for FY 2023-2024

The 'Work Plan' of the CCU-PRIDE Project for FY 2023-2024 has been prepared based on budgetary provision provided to the Budget Management Section of the ERD. The Work Plan is shown below:

Tasks	Q1	Q2	Q3	Q4	Total	Remarks
Sub-Projects' Site Visits		1	1	1	3	Three site visits have been planned in the 2 nd , 3 rd , and 4 th quarter.



Local Training		1	1	1	3	As many as 03 local training will be arranged. [As per TAPP, the participants may be 20-30 in each training.]
Local Field Visits		1	1		2	Two local field visits will be arranged. [In each field visit, 12 numbers of officials could be included].
Foreign Training & Study Visit			1	1	2	One foreign training could be arranged: it may be either in Bangalore, India or in ITCILO, Turin, Italy. [For training 7-12 officials could be selected]. One study visit could be arranged in two countries with key officials of the project, IMED, Planning, ERD and the IAs. [In the study visit 5-8 key officials could be included].
IAs Progress Review Meeting	1		1		2	Two progress review meeting could be held.
PIC Meeting	1	1	1	1	4	Four PIC meeting would be held.
PAC Meeting		1		1	2	Two PAC meeting would be held.
Total	02	05	06	05	18	

The pictorial representation of the work schedule is shown below:

Task Breakdown	2023-2024			
	Q1	Q2	Q3	Q4
Sub-Projects' Site Visits				
Local Training				
Local Field Visits				
Foreign Training & Study Visit				
IAs Progress Review Meeting				
PIC Meeting				
PAC Meeting				

*Arrangement of Foreign Training and Study Visit will be dependent on withdrawal of embargo.

Justifications and Explanations

Site visits to EZs and HTPs/STPs

A number of various activities have been undertaken both in Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) EZ at Mirsora, and Vision-2041 Tower at Karwanbazar STPs. Moreover, activities are going on in other EZs which are beneficiaries through PRIDE Project under its 'Voucher and Grant Programs'. On-site visits have been planned to EZs and HTPs/STPs to see the progress of works and the on-going activities of the tenant firms those have been allocated land in such EZs, HTPs/STPs. In the four quarters of FY 2023-2024, 03 (three) site visits (one visit in each quarter of the 2nd, 3rd and the 4th or as per convenience as decided by PC/DPC) will be undertaken. **Project Coordinator and Deputy Project Coordinator, Project Officials and Consultants, PIC members and Officials of ERD specially the World Bank Wing will be involved to visit the sites.** The budgetary provision for domestic travel is BDT 300,000.00 (three lakh only).

Local Training and Field Visit

In FY 2023-2024, **three local training** on Accounts Classification/ Tax and VAT/Public Financial Management/ Procurement/ Public -Private- Partnership (PPP) etc. have been planned to be arranged. In

each local training a maximum of 30 participants from 02 IAs including BSMSN, DEIE and CCU-PRIDE Project and respective Ministries, ERD, Planning and IMED will be included. A maximum amount of BDT 12,00,000.00 (twelve lakh) may be spent for 03 local training.

Moreover, **two local field visits will be undertaken where training participants will be sent to visit** different Economic Zones and Hi-Tech Parks to gather practical on-hands training about the activities of the PRIDE project. The field visits will be arranged in the 2nd and the 3rd quarters of the financial year and in each field visit a maximum number of twelve participants will be included and they will be selected from IAs, ERD, Planning Commission and IMED etc. and BDT 8,00,000.00 (eight lakh) may be spent for 02 field visits.

Foreign Training and Study Visit

In training (both local and foreign) head, the budget provision for FY 2023-2024 is BDT 80,00,000.00 (eighty lakh). If an amount of BDT 20,00,000.00 (twenty lakh) is spent for local training and field visits then the remaining amount stands at BDT 60,00,000.00 (sixty lakh), and with that amount a foreign training program could be arranged either in Bangalore, India or in ITCILO, Turin, Italy. As per TAPP, 5-12 participants could be engaged in one training program. In one foreign training program as many as 7-12 participants could be engaged and in foreign study visit program 5-8 key officials could be engaged. The participants, as per provision of TAPP, may be included from IAs, CCU-PRIDE Project, related Ministries, ERD, IMED and Planning etc. For one training program and one study visit program a maximum amount of BDT 10,00,000.00 (One crore only) may be spent. **An amount of BDT 4,00,000.00 (forty lakh) should be allocated in Revised Budget.**


Capital Component | Procurement Plan

In the FY 2023-2024, the provision of fund is BDT 2,50,000.00 (two lakh and fifty thousand only). However, in FY 2020-2021, there was budget for computer and accessories (for 4 nos. BDT 2,50,000.00 lakh and for 2 nos. office equipment BDT 1,00,000.00 lakh totaling BDT 3,50,000.00 lakh) amounting to BDT 3,50,00,000.00 lakh **but the said amount could not be spent as fund was not disbursed.** In the FY 2020-2021, the procurement plan, as per World Bank requirement, was uploaded in the Systematic Tracking of Exchanges in Procurement (STEP). In the revised budget, the provision may be made to include the amount of BDT 3,50,000.00. The next step would be to go ahead with Request for Quotation (RFQ) for procurement with the amount of BDT 2,50,000.00, and place the demand for fund in the Revised Budget for an amount of BDT 3,50,00,000.00 lakh.

Other Issues

- Expenditure for project personnel including Consultants, Outsourcing, Hiring Charges, Stationery, Computer Consumable, Cleaning & Washing and Entertainment Expenses etc. will be met from budgetary allocation.
- Moreover, the amount of BDT 24,200,000.00 (Two Crore Forty-Two lakh) has been provisioned for independent verification consultant firm- international. The firm is supposed to verify the DLIs twice in a year and prepare and submit reports accordingly. Moreover, fund utilization reports (02 reports annually) are to be prepared and submitted.
- However, 02 Project Advisory Committee meeting once in every half year, and 04 Project Implementation Committee (PIC), 02 Review meetings will be held as per deadlines. There has been provision of fund for meeting such expenses.

It is expected that if everything works well then, the allocated fund would be used.



25.5.2023

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