

Government of the People's Republic of Bangladesh  
Ministry of Finance  
Economic Relations Division  
Administration-1 Section  
Sher-e-Bangla Nagar, Dhaka  
[www.erd.gov.bd](http://www.erd.gov.bd)



No.09.00.0000.072.25.001.22-892

Date: 11.10.2022

To : Chief Accounts & Finance Officer  
Economic Relations Division, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following delegation to attend the "Bangladesh-Saudi Arabia 14<sup>th</sup> Joint Commission" meeting during 30-31 October, 2022 to be held in Riyadh, Saudi Arabia under following terms and conditions:

1.	Ms. Sharifa Khan Secretary, Economic Relations Division	Team Leader
2.	Dr. Mohammad Javed Patwary, BPM (Bar) H. E. the Ambassador of Bangladesh, Riyadh, Saudi Arabia	Deputy Team Leader
3.	Mr. A K M Shahabuddin Additional Secretary, Economic Relations Division	Member
4.	Mr. Mohd. Nayeab Ali Joint Secretary, Energy & Mineral Resource Division	Member
5.	Mr. Md. Ziaul Huq Joint Secretary, Security Services Division	Member
6.	Mr. Md. Abdul Awal Joint Secretary, Ministry of Expatriate Welfare & Overseas Employment	Member
7.	Mr. Md. Iqbal Hussain Khan Director General, Ministry of Foreign Affairs	Member
8.	Mr. Mohammad Nazmul Haque Director, Prime Minister's Office	Member
9.	Mr. Murtuza Zulkar Nain Noman Counsellor (Economic), Bangladesh Embassy, Riyadh, Saudi Arabia	Member
10.	Mr. Muhammad Reza-E-Rabbi Counsellor (Labour), Bangladesh Embassy, Riyadh, Saudi Arabia	Member
11.	Mr. Md. Saiduzzaman Khan Senior Assistant Secretary, Economic Relations Division	Member

2. **Terms and Conditions:**

- The period of meeting including transit will be treated as on duty;
- They will draw their usual pay and allowances from Bangladesh in local currency;
- All expenses of them regarding this visit will be borne from their respective Ministry/Division /Organization as per existing rules, practices and orders;
- They (serial no. 2, 9 & 10) will attend the meeting from Bangladesh Embassy, Saudi Arabia. Therefore, this will not involve any additional expenses from the Bangladesh Government exchequer;
- They (serial no. 1, 3-8 & 11) will leave Dhaka for Riyadh, Saudi Arabia on 29 October, 2022 or nearest possible date and serial no. 4-8 will leave Riyadh, Saudi Arabia for Dhaka on 01 November, 2022 or nearest possible date;
- After performing the holy Umrah Hajj by self expenses they (serial no. 1, 3 & 11) will leave Saudi Arabia for Dhaka on 03 November, 2022 or nearest possible date.
- They (except serial no. 1 & 2) will have to submit their own report to their concerned authorities within 15 days after return from abroad.
- They will not be allowed to stay abroad more than the approved period.

3. This order is issued with the approval of the competent authority.

(Md. Ohidul Islam)  
Deputy Secretary  
Phone: 48111443  
e-mail: [admin1@erd.gov.bd](mailto:admin1@erd.gov.bd)

**Please Turn Over**

APL  
11.10.2022



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Copy forwarded for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Energy and Mineral Resources Division, Bangladesh Secretariat/Ministry of Foreign Affairs, Shegunbagicha, Dhaka.
3. Secretary, Security Services Division, Ministry of Home Affairs/Ministry of Expatriates' Welfare and Overseas Employment, Bangladesh Secretariat, Dhaka.
4. Ms. Sharifa Khan, Secretary, Economic Relations Division, Dhaka.
5. Dr. Mohammad Javed Patwary, BPM (Bar), H. E. the Ambassador, Embassy of the People's Republic of Bangladesh in Riyadh, Saudi Arabia (by bag/fax).
6. H.E. the Ambassador, Royal Embassy of Saudi Arabia in Dhaka, Bangladesh.
7. Mr. A K M Shahabuddin, Additional Secretary, Economic Relations Division, Dhaka.
8. Director General, Department of Immigration and Passport, Dhaka.
9. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka with the request to issue note verbale for issuing necessary visa.
10. Mr. Mohd. Nayeb Ali, Joint Secretary, Energy and Mineral Resources Division, Dhaka.
11. Mr. Md. Ziaul Huq, Joint Secretary, Security Services Division, Dhaka.
12. Mr. Md. Abdul Awal, Joint Secretary, Ministry of Expatriate Welfare & Overseas Employment, Dhaka.
13. Mr. Md. Iqbal Hussain Khan, Director General, Ministry of Foreign Affairs, Dhaka.
14. P.S. to Hon'ble Minister, Ministry of Finance, Bangladesh Secretariat, Dhaka.
15. Mr. Mohammad Nazmul Haque, Director, Prime Minister's Office, Dhaka.
16. Deputy Secretary (Budget Management/Admin-4) Section, Economic Relations Division, Dhaka.
17. Mr. Murtuza Zulkar Nain Noman, Counsellor (Economic), Bangladesh Embassy, Riyadh, Saudi Arabia (by bag/fax).
18. Mr. Muhammad Reza-E-Rabbi, Counsellor (Labour), Bangladesh Embassy, Riyadh, Saudi Arabia (by bag/fax).
19. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
20. Deputy Commissioner (Protection), Dhaka Metropolitan Police, Dhaka.
21. Mr. Md. Saiduzzaman Khan, Senior Assistant Secretary, Economic Relations Division, Dhaka.
22. P.S. to Secretary, Economic Relations Division, Dhaka.
23. Senior Programmer, ERD, Dhaka (With a request to publish the GO at ERD website).
24. Chief Accounts & Finance Officer, Prime Minister's Office/Security Services Division/Energy and Mineral Resources Division/Ministry of Foreign Affairs/Ministry of Expatriates' Welfare and Overseas Employment, Dhaka.
25. Accounts Officer, Prime Minister's Office/Security Services Division/Energy and Mineral Resources Division/Ministry of Foreign Affairs/Ministry of Expatriates' Welfare and Overseas Employment/Economic Relations Division, Dhaka.



11.10.2022  
(Md. Ohidul Islam)  
Deputy Secretary