

Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration Section-1
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd



No.09.00.0000.072.25.001.22-940

Date: 26.10.2022

To : Chief Accounts & Finance Officer
Economic Relations Division
Segunbagicha, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Syed Ashrafuzzaman (8007), Deputy Secretary, Economic Relations Division to attend "13th Debt Management Conference" and Advisory Group meeting of "Debt Management and Financial Analysis System (DMFAS) using countries arranged by UNCTAD" during 05-09 December, 2022 to be held in Geneva, Switzerland under the following terms and conditions:

2. **Terms and Conditions:**

- The period of meeting including transit will be treated as on duty;
- He will draw his usual pay and allowances from Bangladesh in local currency;
- All expenses regarding this visit will be borne by budget of Economic Relations Division as per existing rules, practices and orders;
- He will leave Dhaka for Switzerland on 04 December, 2022 or nearest possible date and leave Switzerland for Dhaka on 10 December, 2022 or nearest possible date;
- He will have to submit a report to this office within 15 days after his return from abroad;
- He will not be allowed to stay abroad more than the approved period.

3. This order is issued with the approval of the Competent Authority.

SD-

(Aynoor Akhter Panna)
Deputy Secretary
Phone: 4811443
E-mail: admin1@erd.gov.bd

No. 09.00.0000.072.25.001.22-940

Date: 26.10.2022

Copy forwarded for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Shegunbagicha, Dhaka (Attention: Consular Section, Ministry of Foreign Affairs with the request to issue note verbal for issuing necessary visa).
3. Senior Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
4. Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. H.E. the Ambassador, Embassy of the Switzerland in Dhaka.
6. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Geneva, Switzerland (by fax/bag).
7. Director General, Department of Immigration and Passport, Dhaka.
8. Wing Chief (Admin & Middle East/FABA & ICT), Economic Relations Division, Dhaka
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka
10. Mr. Syed Ashrafuzzaman, Deputy Secretary, Economic Relations Division, Dhaka
11. Deputy Secretary (Budget Management Section/Admin-4), Economic Relations Division, Dhaka
12. Private Secretary to Secretary, Economic Relations Division, Dhaka
13. Senior Programmer, ERD, Dhaka (With a request to publish the GO at ERD website)
14. Accounts Officer, Economic Relations Division, Dhaka
15. Audit and Accounts Officer, Economic Relations Division, Segunbagicha, Dhaka

(Aynoor Akhter Panna)
Deputy Secretary