

Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration Section-I
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd



No. 09.00.0000.072.25.001.23-796

Date: 21 August, 2023

To : Chief Accounts & Finance Officer
Economic Relations Division
Segunbagicha, Dhaka.


The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to participate in the 'Regional Capacity Building Workshop on Delivering Climate Change Solutions for South Asia Region' during 12-15 September 2023 to be held in Kathmandu, Nepal under the following terms and conditions:

1.	Ms. Farzana Ferdous Zaman Senior Assistant Secretary Economic Relations Division
2.	Mst. Ulfat Ara Begum Senior Assistant Secretary Economic Relations Division

2. Terms and Conditions:

- The period of training including transit will be treated as on official duty;
- They will draw their usual pay and allowances from Bangladesh in local currency;
- All expenses regarding this visit will be borne by the Asian Development Bank (ADB). Therefore, this will not involve any additional expenses from the Bangladesh Government exchequer;
- They will leave Dhaka for Nepal on 11 September 2023 or nearest possible date and leave Nepal for Dhaka on 16 September 2023 or nearest possible date.
- They will submit a report to this office within 15 days after their return
- They will not be allowed to stay abroad more than the approved period;

3. This order is issued with the approval of the Competent Authority.


(Biswas Rasel Hossain)
Deputy Secretary
Phone: 48111443
E-mail: admin1@erd.gov.bd

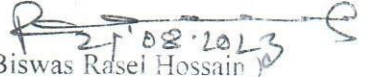
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Copy forwarded for kind information and necessary action (Not in order of seniority):

- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
- Senior Secretary, Finance Division, Bangladesh Secretariat, Dhaka
- Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Shegunbagicha, Dhaka (Attention Consular Section, Ministry of Foreign Affairs with the request to issue note verbal for issuing necessary visa).
- Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat
- Wing Chief (Admin & Middle East/Asia, JEC and F&F), Economic Relations Division, Dhaka.
- H.E. the Ambassador, Embassy of Nepal in Dhaka, Bangladesh.
- H. E. the Ambassador, Embassy of the People's Republic of Bangladesh in Kathmandu, Nepal (by bag/fax).

8. Director General, Department of Immigration and Passport, Dhaka.
9. Joint Secretary (Admin), Economic Relations Division, Dhaka
10. PS to Hon'ble Finance Minister, Ministry of Finance, Bangladesh Secretariat, Dhaka
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Deputy Secretary (Budget Management Section/Admin-4), ERD, Dhaka
13. Ms. Farzana Ferdous Zaman, Senior Assistant Secretary, Economic Relations Division
14. Mst. Ulfat Ara Begum, Senior Assistant Secretary, Economic Relations Division
15. P.S. to Secretary, Economic Relations Division, Dhaka.
- ✓ 16. Senior Programmer, ERD, Dhaka (with a request to publish the GO at ERD website).
17. Accounts Officer, Economic Relations Division, Dhaka.
18. Audit and Accounts Officer, Economic Relations Division, Segunbagicha, Dhaka.
19. Concerned File.


(Biswas Rasei Hossain)
Deputy Secretary