

Government of the People's Republic of Bangladesh  
Ministry of Finance  
Economic Relations Division  
Administration Section-1  
Sher-e-Bangla Nagar, Dhaka  
[www.erd.gov.bd](http://www.erd.gov.bd)



No.09.00.0000.072.25.001.23-467

Date: 21.05.2023

To : Chief Accounts & Finance Officer  
Economic Relations Division  
Segunbagicha, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. S M Mahbub Alam (15009) Joint Secretary, Economic Relations Division (ERD) to attend the "Regional Workshop on Climate Science Information for Climate Action" to be held from 19-23 June 2023 in Jakarta, Indonesia under the following terms and conditions:

**2. Terms and Conditions:**

- The period of this visit including transit will be treated as on duty;
- He will draw his usual pay and allowances from Bangladesh in local currency;
- All expenses regarding this visit will be borne by World Meteorological Organization (WMO). Therefore, this will not involve any additional expenses from the Bangladesh Government exchequer;
- He will leave Dhaka for Indonesia on 19 June, 2023 or nearest possible date and leave Indonesia for Dhaka on 23 June, 2023 or nearest possible date;
- He will submit a report to this office within 15 days after his return;
- He will not be allowed to stay abroad more than the approved period.

3. This order is issued with the approval of the Competent Authority.

*sd,*  
(Aynoor Akhter Panna)  
Deputy Secretary  
Phone: 4811443  
E-mail: [admin1@erd.gov.bd](mailto:admin1@erd.gov.bd)

No.09.00.0000.072.25.001.23-467

Date: 21.05.2023

Copy forwarded for kind information and necessary action (Not in order of seniority):

- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka (Attention: Consular Section, Ministry of Foreign Affairs with the request to issue note verbal for issuing necessary visa).
- Senior Secretary, Finance Division, Ministry of Finance, Dhaka.
- Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- H.E. the Ambassador, Embassy of the Republic of Indonesia in Dhaka, Bangladesh.
- H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Jakarta, Indonesia (by bag/fax).
- Wing Chief (Admin & Middle East/UN), Economic Relations Division, Dhaka.
- Director General, Department of Immigration and Passport, Dhaka.
- Mr. S M Mahbub Alam, Joint Secretary, Economic Relations Division, Dhaka
- Executive Director, Hazrat Shahjalal International Airport, Dhaka.
- Deputy Secretary (Budget Management Section/Admin-4/UN-6), Economic Relations Division, Dhaka.
- P.S. to Secretary, Economic Relations Division, Dhaka.
- Senior Programmer, ERD, Dhaka (with a request to publish the GO at ERD website).
- Accounts Officer, Economic Relations Division, Dhaka.
- Audit and Accounts Officer, Economic Relations Division, Dhaka.
- Concerned File.

*Aynoor*  
21.05.23  
(Aynoor Akhter Panna)  
Deputy Secretary