

Government of the People's Republic of Bangladesh  
Ministry of Finance  
Economic Relations Division  
Administration Section-1  
Sher-e-Bangla Nagar, Dhaka  
[www.erd.gov.bd](http://www.erd.gov.bd)



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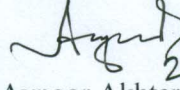
Date: 25 April, 2023

**Notification**

Ms. Farzana Ferdous Zaman (16683), Senior Assistant Secretary, Economic Relations Division, Ministry of Finance has been granted earned leave (ex-Bangladesh) for travelling to Saudi Arabia for 50 (fifty) days starting from 21/05/2023 to 09/07/2023 or from the date of commencement of leave. This leave is granted to perform the Holy Hajj in the Saudi Arabia under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b. All related expenses of the travel will be borne by Ms. Farzana Ferdous Zaman;
- c. The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval;
- d. Ms. Farzana Ferdous Zaman's spouse Mr. Md. Saiful Alam Nomanee will accompany her during performing the Holy Hajj.

By order of the President,

  
25.4.23  
(Aynoor Akhter Panna)  
Deputy Secretary  
Phone: 48111443  
E-mail: [admin1@erd.gov.bd](mailto:admin1@erd.gov.bd)

**Copy for Kind Information & Necessary Action (Not According to Seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
2. Senior Secretary, Finance Division, Bangladesh Secretariat, Dhaka
3. Foreign Secretary (Senior Secretary) Ministry of Foreign Affairs, Segunbagicha, Dhaka
4. Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
5. H.E. the Ambassador, Royal Embassy of Saudi Arabia in Bangladesh, Gulshan, Dhaka
6. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in K.S.A
7. Wing Chief (Admin & Middle East/DE), Economic Relations Division, Dhaka
8. Director General, Department of Immigration & Passports, Agargaon, Dhaka
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka
10. Deputy Secretary (Budget Management Section/Admin-4), Economic Relations Division, Dhaka
11. Chief Accounts & Finance Officer, Economic Relations Division, Segunbagicha, Dhaka
12. Ms. Farzana Ferdous Zaman, Senior Assistant Secretary, Economic Relations Division, Dhaka
13. PS to Secretary, Economic Relations Division, Dhaka
14. Senior Programmer, Economic Relations Division, Dhaka (request to publish at ERD website)
15. Accounts Officer, Economic Relations Division, Dhaka