

Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration Section-1
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd



No.09.00.0000.072.25.001.23-311

Date: 05/04/2023

To : Chief Accounts & Finance Officer
Economic Relations Division
Segunbagicha, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to participate the Workshop on "Structural Transformation Towards a Sustainable Graduation from Least Developed Country Category" during 18-20 April, 2023 to be held in Kathmandu, Nepal under the following terms and conditions:

1.	Ms. Shahida Sultana Director General Executive Cell, Prime Minister's Office
2.	Mr. Nesar Ahmed International Trade Expert Support to Sustainable Graduation Project (SSGP), Economic Relations Division
3.	Ms. Mahbuba Khatun Minu Deputy Secretary, Ministry of Commerce
4.	Musammam Shahina Akter Deputy Secretary, Economic Relations Division

2. **Terms and Conditions:**

- The period of this visit including transit will be treated as on duty;
- They will draw their usual pay and allowances from Bangladesh in local currency;
- All expenses regarding this visit will be borne by UNESCAP. Therefore, this will not involve any additional expenses from the Bangladesh Government exchequer;
- They will leave Dhaka for Nepal on 17 April, 2023 or nearest possible date and leave Nepal for Dhaka on 21 April, 2023 or nearest possible date;
- They will submit a report to the concerned office within 15 days after their return;
- They will not be allowed to stay abroad more than the approved period.

3. This order is issued with the approval of the competent authority.

05/04/2023

(Md. Tanzillur Rahman)
Senior Assistant Secretary
Phone: 48111443
E-mail: admin1@erd.gov.bd

No.09.00.0000.072.25.001.23-311

Date: 05.04.2023

Copy forwarded for kind information and necessary action (Not in order of seniority):

- Principal Secretary, Prime Minister's Office, Dhaka.
- Senior Secretary, Finance Division, Ministry of Finance, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Shegunbagicha, Dhaka (Attention: Consular Section, Ministry of Foreign Affairs with the request to issue note verbal for issuing necessary visa).
- Senior Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka
- Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- H.E. the Ambassador, Embassy of Nepal in Dhaka, Bangladesh.
- H. E. the Ambassador, Embassy of the People's Republic of Bangladesh in Kathmandu, Nepal (by bag/fax).

Contd. P/2

9. Wing Chief (Admin & Middle East/DE), Economic Relations Division, Dhaka.
10. Ms. Shahida Sultana, Director General, Executive Cell, Prime Minister's Office
11. Director General, Department of Immigration and Passport, Dhaka.
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. Deputy Secretary (Budget Management Section/Admin-4), Economic Relations Division, Dhaka.
14. Mr. Nesar Ahmed, International Trade Expert, Support to Sustainable Graduation Project (SSGP), Economic Relations Division, Dhaka
15. Ms. Mahbuba Khatoon, Deputy Secretary, Ministry of Commerce
16. Musammat Shahina Akter, Deputy Secretary, Economic Relations Division, Dhaka
17. Chief Accounts & Finance Officer, Prime Minister's Office/Ministry of Commerce, Dhaka
18. P.S. to Secretary, Economic Relations Division, Dhaka.
19. Senior Programmer, ERD, Dhaka (with a request to publish the GO at ERD website).
20. Accounts Officer, Economic Relations Division, Dhaka.
21. Audit and Accounts Officer, Economic Relations Division/Prime Minister's Office/Ministry of Commerce, Dhaka.
22. Concerned file.



05/04/2023

(Md. Tanzillur Rahman)
Senior Assistant Secretary