

Government of the People's Republic of Bangladesh  
Ministry of Finance  
Economic Relations Division  
Administration Section-1  
Sher-e-Bangla Nagar, Dhaka  
[www.erd.gov.bd](http://www.erd.gov.bd)



No. 09.00.0000.072.25.001.22- 680

Date: 11 August 2022

To: Chief Accounts and Finance Officer  
Economic Relations Division, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following delegation to attend the workshop on 'South-South Exchange on Preparing Smooth Transition Strategies: Graduating Cohort of 2021' during 23-25 August 2022 in Bangkok, Thailand under the following terms and conditions:

1.	Ms. Sharifa Khan Secretary, Economic Relations Division	Head of the Delegation
2.	Md. Hafizur Rahman Additional Secretary, WTO Cell, Ministry of Commerce	Member
3.	Mr. Farid Aziz Additional Secretary, Economic Relations Division	Member
4.	Mr. Al Mamun Murshed Director General, Executive Cell, Prime Minister's Office	Member
5.	Mr. Md. Anwar Hossain Component Manager-01, SSGP, Economic Relations Division (Joint Secretary, Working in Lien)	Member
6.	Mr. Md. Muzib-UI-Ferdous Director, Bangladesh Investment Development Authority (BIDA)	Member
7.	Mr. Abu Daiyan Mohammad Ahsanullah PAA Deputy Secretary, Finance Division, Ministry of Finance	Member
8.	Syed Rashedul Hossen Economic Minister (Local) & Alternate Permanent Representative of Bangladesh to ESCAP, Embassy of the People's Republic of Bangladesh, Bangkok, Thailand	Member
9.	Dr. Md. Saifur Rahman Deputy Secretary, Ministry of Environment, Forest and Climate Change	Member
10.	Ms. Roksana Khan Deputy Secretary, Ministry of Commerce	Member
11.	Mr. Md. Salim Ullah Senior Assistant Secretary, Ministry of Industries	Member
12.	Mr. Md. Tarek Mahmud Second Secretary (Customs: International Trade and Agreement), National Board of Revenue	Member
13.	Mr. S.M. Jahangir Alam (Manik) Director, FBCCI	Member
14.	Mr. Asif Ashraf Director, BGMEA	Member
15.	Mr. S M Shafiuzzaman General Secretary, Bangladesh Association of Pharmaceutical Industries	Member

(Contd.P/2)

AP1  
11.08.2022



2. **Terms and Conditions:**

- a. The period of attending the workshop including transit will be treated as on duty;
  - b. Member of the delegation will draw their usual pay and allowances from Bangladesh in local currency;
  - c. All expenses of delegation regarding this visit will be borne from the UN Department of Economic and Social Affairs (UNDESA). There is no financial involvement of Bangladesh Government.
  - d. Syed Rashedul Hossen (serial no.8), Economic Minister (Local) & Alternate Permanent Representative of Bangladesh to ESCAP, Embassy of the People's Republic of Bangladesh, Thailand will join the workshop from Bangkok, Thailand. Therefore, this will not involve any additional expenses from the Bangladesh Government exchequer;
  - d. The delegation team (except serial no. 8) will leave Dhaka for Bangkok on 22 August, 2022 or nearest possible date and the delegation team (except serial no. 1 and 8) will leave Bangkok for Dhaka on 26 August, 2022 or nearest possible date;
  - e. Ms. Sharifa Khan, Secretary, Economic Relations Division (serial no. 1) will leave Bangkok, Thailand on 26 August 2022 to Indonesia for personal reason and will leave Indonesia for Dhaka on 29 August 2022 or nearest possible date. Mr. Abu Naser Khan, spouse of Ms. Sharifa Khan, Secretary, Economic Relations Division will accompany her during her visit to Indonesia. All expenses of Ms. Sharifa Khan and her husband Mr. Abu Naser Khan during Indonesia visit will be borne by their son Mr. Sadnan Nafis Khan;
  - f. They (except serial no. 1) will have to submit a report to their concern authority within 15 days after their return from abroad.
  - g. They will not be allowed to stay abroad more than the approved period.
3. This order is issued with approval of the Competent Authority.

  
(Quazi Arefin Rezoane)  
Senior Assistant Secretary  
Phone: 48111443  
E-mail: [admin1@erd.gov.bd](mailto:admin1@erd.gov.bd)

No. 09.00.0000.072.25.001.22-

Date: 11 August 2022

Copy forwarded for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
4. Ms. Sharifa Khan, Secretary, Economic Relations Division, Dhaka.
5. Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
6. H.E. the Ambassador, Royal Thai Embassy in Dhaka.
7. H.E. the Ambassador, Embassy of the Republic of Indonesia in Dhaka, Bangladesh.
8. H. E. the Ambassador, Embassy of the People's Republic of Bangladesh in Bangkok, Thailand (by fax/bag).
9. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Indonesia (by bag/fax).
10. Md. Hafizur Rahman, Additional Secretary, WTO Cell, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
11. Mr. Farid Aziz, Additional Secretary, Economic Relations Division, Dhaka.
12. Wing Chief (Admin & Middle East), Economic Relations Division, Dhaka.

(Contd. P/3)

13. Mr. Al Mamun Murshed, Director General, Executive Cell, Prime Minister's Office, Tejgaon, Dhaka.
14. Director General, Department of Immigration and Passport, Dhaka.
15. Mr. Md. Anwar Hossain, Component Manager-01, SSGP, Economic Relations Division, (Joint Secretary, Working in Lien), Seach Bhaban, Manikmia Avenue, Dhaka.
16. Syed Rashedul Hossen, Economic Minister (Local) & Alternate Permanent Representative of Bangladesh to ESCAP, Embassy of the People's Republic of Bangladesh, Thailand.
17. Mr. Md. Muzib-UI-Ferdous, Director, Bangladesh Investment Development Authority (BIDA), Agargaon, Dhaka.
18. Mr. Abu Daiyan Mohammad Ahsanullah PAA, Deputy Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
19. Deputy Secretary (Budget Management Section), Economic Relations Division, Dhaka.
20. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
21. Deputy Commissioner (Protection), Dhaka Metropolitan Police, Dhaka.
22. Dr. Md. Saifur Rahman, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
23. Ms. Roksana Khan, Deputy Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
24. Mr. Md. Salim Ullah, Senior Assistant Secretary, Ministry of Industries, Matijheel, C/A, Dhaka.
25. Mr. Md. Tarek Mahmud, Second Secretary (Customs: International Trade and Agreement), National Board of Revenue, Segunbagicha, Dhaka.
26. Mr. S.M. Jahangir Alam (Manik), Director, FBCCI, FBCCI Icon, 60, Motijheel C/A, Dhaka.
27. Mr. Asif Ashraf, Director, BGMEA, House # 7/7A, Sector # 17, Block # H-1, Uttara, Dhaka.
28. Mr. S M Shafiuzzaman, General Secretary, Bangladesh Association of Pharmaceutical Industries, 214/D Bir Uttam Mir Shawkat Avenue, Tejgaon- Gulshan Link Road, Dhaka-1208.
29. Senior Assistant Secretary (Admin-4), Economic Relations Division, Dhaka.
30. P.S. to Secretary, Economic Relations Division, Dhaka.
- ✓ 31. Senior Programmer, ERD, Dhaka (with a request to publish at ERD website).
32. Accounts Officer, Economic Relations Division, Dhaka.
33. Audit and Accounts Officer, Economic Relations Division, Dhaka.

  
(Quazi Arefin Rezoane)  
Senior Assistant Secretary