

Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration Section-1
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd



No. 09.00.0000.072.25.001.21-600

Date: 21 July 2022

To: Chief Accounts and Finance Officer
Economic Relations Division, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following delegation to attend the 55th Annual Meeting of the Board of Governors of the Asian Development Bank (ADB) during 26-30 September 2022 in Manila, Philippines under the following terms and conditions:

1.	H.E. A H M Mustafa Kamal, FCA, MP Hon'ble Minister, Ministry of Finance	Head of the Delegation
2.	Ms. Sharifa Khan Secretary, Economic Relations Division	Member
3.	H.E. The Ambassador or Representative of the Ambassador Embassy of the People's of Republic of Bangladesh, Philippines	Member
4.	Dr. Pear Mohammad Additional Secretary, Economic Relations Division	Member
5.	Mr. Parimal Sarker Joint Secretary, Economic Relations Division	Member
6.	Dr. Md. Fardous Alam Private Secretary to Hon'ble Finance Minister (Joint Secretary)	Member
7.	Mr. Gazi Towhidul Islam Public Relation Officer to Hon'ble Finance Minister	Member

2. Terms and Conditions:

- The period of attending the meeting including transit will be treated as on duty;
- Members of the delegation (serial no. 1-2 & 4-7) will draw their usual pay and allowances from Bangladesh in local currency;
- All expenses of Hon'ble Finance Minister and other members of delegation (except serial no. 3) regarding this visit will be borne from the budget of Economic Relations Division (ERD) as per existing rules, practices and orders;
- H.E. The Ambassador or Representative of the Ambassador, Embassy of the People's of Republic of Bangladesh, Philippines (serial no. 3) will join the meeting from Manila, Philippines. The expenses in this connection will be borne from the budget of the Embassy of Bangladesh, Philippines as per existing rules, practices and orders;
- Hon'ble Finance Minister and other members of delegation (except Serial no. 3) will leave Dhaka for Manila on 25 September, 2022 or nearest possible date and leave Manila for Dhaka on 01 October, 2022 or nearest possible date;

Please Turn Over

- f. They (serial no. 4-7) will have to submit a report to their concern authority within 15 days after their return from abroad.
 - g. They will not be allowed to stay abroad more than the approved period.
3. This order is issued with approval of the Competent Authority.


(Quazi Arefin Rezoane)
Senior Assistant Secretary
Phone: 48111443
E-mail: admin1@erd.gov.bd

No. 09.00.0000.072.25.001.21-600

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Copy forwarded for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
4. Ms. Sharifa Khan, Secretary, Economic Relations Division, Dhaka.
5. Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
6. H. E. the Ambassador, Embassy of the People's Republic of the Philippines in Dhaka, Bangladesh.
7. H. E. the Ambassador or Representative of the Ambassador, Embassy of the People's Republic of Bangladesh in Manila, Philippines (by fax/bag).
8. Dr. Pear Mohammad, Additional Secretary, Economic Relations Division, Dhaka.
9. Wing Chief (Admin & Middle East/ADB), Economic Relations Division, Dhaka.
10. Director General, Department of Immigration and Passport, Dhaka.
11. Mr. Parimal Sarker, Joint Secretary, Economic Relations Division, Dhaka.
12. Dr. Md. Fardous Alom, Private Secretary to Hon. Finance Minister (Joint Secretary), Dhaka.
13. Deputy Secretary (Budget Management Section), Economic Relations Division, Dhaka.
14. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
15. Deputy Commissioner (Protection), Dhaka Metropolitan Police, Dhaka.
16. Mr. Gazi Towhidul Islam, Public Relation Officer to Hon'ble Finance Minister, Dhaka.
17. Senior Assistant Secretary (Admin-4), Economic Relations Division, Dhaka.
18. P.S. to Secretary, Economic Relations Division, Dhaka.
19. Senior Programmer, ERD, Dhaka (with a request to publish at ERD website).
20. Accounts Officer, Economic Relations Division, Dhaka.
21. Audit and Accounts Officer, Economic Relations Division, Dhaka.


(Quazi Arefin Rezoane)
Senior Assistant Secretary
21/7/2022