

Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration Section-1
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd



No.09.00.0000.072.25.001.23-445

Date: 15.05.2023

To : Chief Accounts & Finance Officer
Economic Relations Division
Segunbagicha, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Ms. Keya Khan (6083), Additional Secretary, Economic Relations Division (ERD) to attend the "Global NDC Conference 2023" to be held from 31 May to 02 June 2023 in Berlin, Germany under the following terms and conditions:

2. Terms and Conditions:

- The period of this visit including transit will be treated as on duty;
- She will draw her usual pay and allowances from Bangladesh in local currency;
- All expenses regarding this visit will be borne by GIZ. Therefore, this will not involve any additional expenses from the Bangladesh Government exchequer;
- She will leave Dhaka for Germany on 30 May, 2023 or nearest possible date and leave Germany for Dhaka on 03 June, 2023 or nearest possible date;
- She will submit a report to this office within 15 days after her return;
- She will not be allowed to stay abroad more than the approved period.

3. This order is issued with the approval of the Competent Authority.

15. 05. 2023

(Md. Tanzillur Rahman)
Senior Assistant Secretary
Phone: 4811443
E-mail: admin1@erd.gov.bd

No.09.00.0000.072.25.001.23-445

Date: 15.05.2023

Copy forwarded for kind information and necessary action (Not in order of seniority):

- Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Shegunbagicha, Dhaka (Attention: Consular Section, Ministry of Foreign Affairs with the request to issue note verbal for issuing necessary visa).
- Senior Secretary, Finance Division, Ministry of Finance, Dhaka.
- Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- H. E. the Ambassador, Embassy of the Federal Republic of Germany in Dhaka, Bangladesh.
- H. E. the Ambassador, Embassy of the People's Republic of Bangladesh in Germany (by bag/fax).
- Ms. Keya Khan, Additional Secretary (Admin & Middle East), Economic Relations Division, Dhaka.
- Director General, Department of Immigration and Passport, Dhaka.
- Executive Director, Hazrat Shahjalal International Airport, Dhaka.
- Deputy Secretary (Budget Management Section/Admin-4/), Economic Relations Division, Dhaka.
- P.S. to Secretary, Economic Relations Division, Dhaka.
- Senior Programmer, ERD, Dhaka (with a request to publish the GO at ERD website).
- Accounts Officer, Economic Relations Division, Dhaka.
- Audit and Accounts Officer, Economic Relations Division, Dhaka.
- Concerned File.

15. 05. 2023

(Md. Tanzillur Rahman)
Senior Assistant Secretary