

Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration Section-1
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd



No. 09.00.0000.072.25.001.23-815

Date: 27 August, 2023

To : Chief Accounts & Finance Officer
Economic Relations Division
Segunbagicha, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. S M Mahbub Alam (15009), Joint Secretary, Economic Relations Division (ERD) to attend the "Writing Workshop on National Adaptation Plans for Asian least developed countries" during 11-14 September 2023 to be held in Kathmandu, Nepal under the following terms and conditions:

2. Terms and Conditions:

- The period of training including transit will be treated as on official duty;
- He will draw his usual pay and allowances from Bangladesh in local currency;
- All expenses regarding this visit will be borne by the UNFCCC. Therefore, this will not involve any additional expenses from the Bangladesh Government exchequer;
- He will leave Dhaka for Nepal on 10 September 2023 or nearest possible date and leave Nepal for Dhaka on 15 September 2023 or nearest possible date.
- He will submit a report to this office within 15 days after his return
- He will not be allowed to stay abroad more than the approved period;

3. This order is issued with the approval of the Competent Authority.

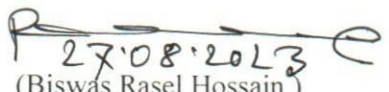

(Biswas Rasel Hossain)
Deputy Secretary
Phone: 48111443
E-mail: admin1@erd.gov.bd

No. 09.00.0000.072.25.001.23-815

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Copy forwarded for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
2. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Shegunbagicha, Dhaka (Attention Consular Section, Ministry of Foreign Affairs with the request to issue note verbal for issuing necessary visa).
3. Secretary, Finance Division, Bangladesh Secretariat, Dhaka
4. Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat
5. Wing Chief (Admin & Middle East/UN), Economic Relations Division, Dhaka.
6. H.E. the Ambassador, Embassy of Nepal in Dhaka, Bangladesh.
7. H. E. the Ambassador, Embassy of the People's Republic of Bangladesh in Kathmandu, Nepal (by bag/fax).
8. Director General, Department of Immigration and Passport, Dhaka.
9. Joint Secretary (Admin), Economic Relations Division, Dhaka
10. Mr. S M Mahbub Alam, Joint Secretary, Economic Relations Division, Dhaka
11. PS to Hon'ble Finance Minister, Ministry of Finance, Bangladesh Secretariat, Dhaka
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. Deputy Secretary (Budget Management Section/Admin-4), ERD, Dhaka
- ✓ 14. Senior System Analyst, ICT Cell, ERD, Dhaka (with a request to publish the GO at ERD website).
15. P.S. to Secretary, Economic Relations Division, Dhaka.
16. Accounts Officer, Economic Relations Division, Dhaka.
17. Audit and Accounts Officer, Economic Relations Division, Segunbagicha, Dhaka.


(Biswas Rasel Hossain)
Deputy Secretary

APL
28.08.2023