

Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division (ERD)
Secretary's Office
Sher-e-Bangla Nagar, Dhaka-1207
www.erd.gov.bd

No.09.00.0000.020.25.008.23-116

Date: 04 September 2023


Subject: Tour Program of Ms. Sharifa Khan, Secretary, Economic Relations Division
Ministry of Finance to India.

Ms. Sharifa Khan, Secretary, Economic Relations Division, Ministry of Finance will participate the "**G20 Leaders' Summit**" during 08-10 September 2023 to be held in Delhi, India. Her travel itinerary is as follows:

Date	Time	Events	Remarks
08 September 2023 Friday	1200 hrs	Leave Dhaka for Delhi, India	BG 1097
	1415 hrs	Arrival in Delhi, India	
08-10 September 2023	Participate in the " G20 Leaders' Summit "		
10 September 2023 Sunday	1330 hrs	Leave Delhi, India for Dhaka	BG 1098
	1630 hrs	Arrival in Dhaka	

2. This program is approved by the competent authority. Concerns are humbly requested to take necessary action at your end. The Secretary may be contacted at her cell number: +8801844274269 (roaming) or via e-mail: sharifanaser@gmail.com, secretary@erd.gov.bd

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04.09.2023


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Distribution for kind information and necessary action: (Not according to seniority)

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat Dhaka
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka
4. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
5. H.E. High Commissioner, High Commission for the People's Republic of Bangladesh, New Delhi, India (**With a request to ensure protocol**)
6. Wing Chief (All), Economic Relations Division, Dhaka
7. Director General (Admin), Ministry of Foreign Affairs, Dhaka
8. PS to Hon'ble Finance Minister, Ministry of Finance, Dhaka
9. Joint Secretary (Admin), Economic Relations Division, Dhaka
10. Deputy Secretary (Budget), Economic Relations Division, Dhaka
11. Deputy Secretary (Protocol), Economic Relations Division, Dhaka
12. Director, Hazrat Shahajalal International Airport, Dhaka
- ✓ 13. Senior System Analyst, ICT Cell, Economic Relations Division, Dhaka (**With a request to notify through website/group mail**)
14. Assistant Secretary (Admin-VI), Economic Relations Division, Dhaka
15. Accounts Officer, Economic Relations Division, Dhaka
16. Managing Director, IIFC, JDPC Bhaban (3rd floor), 145, Monipuripara, Tejgaon, Dhaka
17. Chief Executive Officer, IDCOL, UTC Building, 8 Panthapath, Karwan Bazar, Dhaka
18. Office copy