

Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration Section-1
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd



No.09.00.0000.072.25.001.23-1074

Date: 05.11.2023

To : Chief Accounts & Finance Officer
Economic Relations Division
Segunbagicha, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Dr. Rahima khaton (15458), Joint Secretary, Economic Relations Division (ERD) to attend the Regional Workshop on "Implementing the National Adaptation Plan in Bangladesh: Exploring Opportunities" to be held from 08-09 November, 2023 in Manila, Philippines under the following terms and conditions:

Terms and Conditions:

- a. The period of this visit including transit will be treated as on duty;
 - b. All expenses regarding this visit will be borne by the Asian Development Bank (ADB);
 - c. She will leave Dhaka for Philippines on 07 November, 2023 or nearest possible date and leave Philippines for Dhaka on 10 November, 2023 or nearest possible date;
 - d. She will submit a report to this office within 15 days after her return;
 - e. She will not be allowed to stay abroad more than the approved period.
2. This order is issued with the approval of the Competent Authority.

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05.11.2023

sd.

(Abdul Jalil)
Joint Secretary
Phone: 48111443
e-mail: admin1@erd.gov.bd

No.09.00.0000.072.25.001.23-1074

Date: 05.11.2023

Copy forwarded for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Shgunbagicha, Dhaka (Attention: Consular Section, Ministry of Foreign Affairs with the request to issue note verbal for issuing necessary visa).
3. Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
4. Secretary, Finance Division, Ministry of Finance, Dhaka.
5. H. E. the Ambassador, Embassy of the People's Republic of the Philippines in Dhaka, Bangladesh.
6. H. E. the Ambassador, Embassy of the People's Republic of Bangladesh in Manila, Philippines (by fax/bag).
7. Wing Chief (Admin & Middle East/ADB/Asia, JEC and F&F), Economic Relations Division, Dhaka.
8. Director General, Department of Immigration and Passport, Dhaka.
9. Joint Secretary (Admin-4), Economic Relations Division, Dhaka.
10. Dr. Rahima khaton, Joint Secretary, Economic Relations Division, Dhaka
11. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
12. Deputy Secretary (Budget Management Section), Economic Relations Division, Dhaka.
13. Senior System Analyst, ERD, Dhaka (with a request to publish the GO at ERD website).
14. P.S. to Secretary, Economic Relations Division, Dhaka.
15. Accounts Officer, Economic Relations Division, Dhaka.
16. Audit and Accounts Officer, Economic Relations Division, Dhaka.
17. Concerned file.

(Abdul Jalil)
Joint Secretary