

Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration-1
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd

No.09.00.0000.072.25.004.17-884

Date: 08.11.2017

From: Afrina Islam
Senior Assistant Secretary


To : Chief Accounts Officer
Economic Relations Division, Dhaka.

The undersigned is directed to convey the Government's approval to the following officials to attend the negotiation of "Promoting Resilience of Vulnerable through Access to Infrastructure, Improved Skills and Information (PROVATi)" project during 13-16 November 2017 to be held in Rome, Italy under following terms and conditions:

Sl. No	Name and Designation	Remarks
1.	Ms. Sultana Afroz Additional Secretary & Wing Chief (Cord & Nordic) Economic Relations Division, Ministry of Finance	Leader of the Delegation
2.	Dr. Md. Mafizur Rahman Economic Counselor and Alternate Permanent Representative to FAO, IFAD & WFP Bangladesh Embassy Via Antonio Bertoloni 14, 00197 Rome, Italy	Member
3.	Mr. Shirajun Noor Chowdhury Deputy Secretary (Cord-6 IFAD) Economic Relations Division, Ministry of Finance	Member
4.	Mr. Md. AbdurRouf Deputy Chief, Local Government Division Ministry of Local Government, Rural Development and Cooperatives	Member
5.	Mr. Mohammad Rezaul Karim Executive Engineer & Project Director Local Government Engineering Department	Member

Terms and Conditions:

- The period of meeting including transit will be treated as on duty;
 - They will draw their usual pay and allowances from Bangladesh in local currency (except serial no.2);
 - All expenses regarding this visit (except serial no. 2) will be borne from the budget of their own ministries/divisions/departments as per existing rules and practices;
 - They (except serial no. 2) will leave Dhaka for Rome on 12 November 2017 or nearest possible date and leave Rome for Dhaka on 17 November 2017 or nearest possible date;
 - Dr. Md. Mafizur Rahman, Economic Counselor and Alternate Permanent Representative to FAO, IFAD & WFP, will attend the program from Rome, Italy. Therefore, this will not involve any additional expenses from the Bangladesh Government exchequer;
 - They will have to submit a report to this office within 15 days after their return from abroad;
 - They will not be allowed to stay abroad more than the approved period.
2. This order is issued with the approval of the competent authority.


(Afrina Islam)
Senior Assistant Secretary
Phone: 9119683
E-mail: sas-admin1@erd.gov.bd

Please Turn Over

