

Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration-1
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd

No. 09.00.0000.072.25.008.17-228

Date: 11.03.2018

From: Ashif Anam Siddique
Senior Assistant Secretary

To : Chief Accounts Officer
Economic Relations Division, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mst. Asia Khatoon, Additional Secretary, Economic Relations Division (ERD) to attend the meeting on "GEF Pre-Council Constituency" on 23 June 2018 to be held in Da Nang, Vietnam under following terms and conditions:

- a. The period of meeting including transit will be treated as on duty;
 - b. She will draw her usual pay and allowances from Bangladesh in local currency;
 - c. All expenses regarding this visit will be borne by GEF Secretariat. Therefore, this will not involve any additional expenses from the Bangladesh Government exchequer;
 - d. She will leave Dhaka for Da Nang, Vietnam on 22 June 2018 or nearest possible date and leave Da Nang, Vietnam for Dhaka on 24 June 2018 or nearest possible date;
 - e. She will not be allowed to stay abroad more than the approved period;
 - f. She will have to submit a report to this office within 15 days after her return from abroad.
2. This order is issued with the approval of the competent authority.


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(Ashif Anam Siddique)
Senior Assistant Secretary
Phone: 9119683
E-mail: sas-admin1@erd.gov.bd

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Copy forwarded for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
4. Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. H. E. the Ambassador, Embassy of the Socialist Republic of Vietnam in Dhaka, Bangladesh.
6. H. E. the Ambassador, Embassy of the People's Republic of Bangladesh in Hanoi, Vietnam (by bag/fax).
7. Wing Chief (Admin & Middle East/UN), Economic Relations Division, Dhaka.
8. Mst. Asia Khatoon, Additional Secretary, Economic Relations Division, Dhaka.
9. Director General, Department of Immigration and Passport, Dhaka.
10. Deputy Commissioner (Protection), Dhaka Metropolitan Police, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Senior Systems Analyst, ERD, Dhaka (With a request to publish the GO at ERD website).
13. Senior Assistant Secretary (Budget/Admin-4) Section, ERD, Dhaka.
14. Private Secretary to Secretary, Economic Relations Division, Dhaka.
15. Accounts Officer, Economic Relations Division, Dhaka.
16. Audit and Accounts Officer, Economic Relations Division, Segunbagicha, Dhaka.
17. Concerned file.


(Ashif Anam Siddique)
Senior Assistant Secretary