

Government of the People's Republic of Bangladesh  
Ministry of Finance  
Economic Relations Division  
Administration-1  
Sher-e-Bangla Nagar, Dhaka  
[www.erd.gov.bd](http://www.erd.gov.bd)

No.09.311.025.04.00.004.2016-672

Date: 20.09.2016

From: Mohammad Nasim Ahmed  
Senior Assistant Secretary


To : Chief Accounts Officer  
Economic Relations Division  
Segunbagicha, Dhaka

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of following officials to attend "5<sup>th</sup> Asia-Pacific Climate Change Adaptation Forum 2016" during 17-19 October 2016 to be held in Colombo, Sri Lanka under following terms and conditions as described in para 2:

01	Ms. Fahmida Khanom, Deputy Secretary, Economic Relations Division
02	Ms. Aparna Baidya, Senior Assistant Secretary, Economic Relations Division

**2. Terms and Conditions:**

- The period of forum including transit will be treated as on duty;
  - They will draw their usual pay and allowances from Bangladesh in local currency;
  - All expenses regarding this visit will be borne by GIZ. Therefore, this will not involve any additional expenses from the Bangladesh Government exchequer;
  - They will leave Dhaka for Colombo on 16 October, 2016 or nearest possible date and leave Colombo for Dhaka on 20 October, 2016 or nearest possible date;
  - They will have to submit a report to this office within 15 days after their return from abroad;
  - They will not be allowed to stay abroad more than the approved period.
3. This order is issued with the approval of the competent authority.

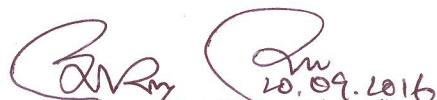
  
(Mohammad Nasim Ahmed)  
Senior Assistant Secretary  
Phone: 9119683  
E-mail: [sas-admin1@erd.gov.bd](mailto:sas-admin1@erd.gov.bd)

No. 09.311.025.04.00.004.2016-672.1(22)

Date: 20.09.2016

Copy forwarded for kind information and necessary action (Not in order of seniority):

- Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
- Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Foreign Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
- H.E. the High Commissioner of the Democratic Socialist Republic of Sri Lanka in Dhaka, Bangladesh.
- H.E. the High Commissioner for the People's Republic of Bangladesh in Sri Lanka (by bag/fax).
- Wing Chief (UN/Europe Wing), Economic Relations Division, Dhaka.
- Director General, Department of Immigration and Passport, Dhaka.
- Deputy Secretary (Administration), Economic Relations Division, Dhaka.
- Ms. Fahmida Khanom, Deputy Secretary, Economic Relations Division, Dhaka
- Private Secretary to Senior Secretary, Economic Relations Division, Dhaka.
- Deputy Commissioner (Protection), Dhaka Metropolitan Police, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Ms. Aparna Baidya, Senior Assistant Secretary, Economic Relations Division, Dhaka.
- Systems Analyst, Economic Relations Division, Dhaka (With a request to publish the GO at ERD website).
- Audit and Accounts Officer, Economic Relations Division, Segunbagicha, Dhaka.
- Accounts Officer, Economic Relations Division, Dhaka.
- Concerned file.

  
(Mohammad Nasim Ahmed)  
Senior Assistant Secretary